

North Stainley CE Primary School

We are our school, we have our roots and foundation in love



Our school is us, we will grow, blossom and flourish.

Children Missing From Education Policy

Policy agreed: 10/10/2022

Headteacher: *LE Wallen* Louise Wallen

Chair of Governors: *Nathaniel Potts* Nat Potts

Policy to be reviewed: **10/10/2023**

Index

SECTION 1 - Overview

1.0 Legislative Framework

2.0 Meaning of 'Children Missing Education'

3.0 Purpose

4.0 Tracking and Monitoring

5.0 Children for whom there are child protection or other serious welfare concerns

SECTION 2 - When children are 'missing' - have ceased attending school and/or whose whereabouts or destination school is not known

6.0 When a pupil may be missing from a North Yorkshire school

7.0 Removal from roll and use of the DfE schools2schools site

8.0 When a pupil, who may have been missing from a school in another area, registers at a North Yorkshire school

9.0 When the LA is informed of a child missing from another local authority

10.0 When a child leaves a North Yorkshire Maintained School to be educated outside of the Maintained Sector

11.0 When a child from the Independent Sector, including Academies and Free Schools, may be missing

12.0 When a child moves outside of England

13.0 Contact Details for the North Yorkshire Local Authority CME Co-ordinator and Attendance and Enforcement Officers

SECTION 1 - Overview

1.0 Legislative Framework

- 1.1 The Education (Pupil Registration) (England) Regulations 2006 can be found at: <http://www.legislation.gov.uk/uksi/2006/1751>
- 1.2 Amendments to the above legislation came into force as of September 2016. The Children missing education - Statutory Guidance for local authorities (DfE Sept 2016) sets out the key principles to enable local authorities in England to implement their legal duty under Section 436A of the Education Act 1996 to make arrangements to identify, as far as it is possible to do so, children missing education (CME) in the area.
- 1.3 The main changes to the legislation, at **non-standard transition points**, are as follows:
- 1) all schools must notify their local authority when they are about to remove a pupil's name from the school admission register under any of the fifteen grounds for deletion listed in the above regulations
 - 2) all schools must make reasonable enquiries to establish the whereabouts of the child jointly with the local authority before deleting the pupil's name from the register if the deletion is under regulation 8(1), sub-paragraphs (f) (iii) and (h) (iii)
 - 3) all schools must notify the local authority within five days of adding a new pupil's name to the admission register.

(Further information regarding the Local Authority's (LA's) duties regarding CME can be found on the CYPInfo website under CME, School Attendance, EHE and also on the NYCC Website).

2.0 The Meaning of 'Children Missing Education'

- 2.1 All children of compulsory school age, regardless of their circumstances, are entitled to an efficient, full time education which is suitable to their age, ability, aptitude and any special educational needs they may have. 'Children missing education' (CME) are those who are not registered at a school, not receiving a suitable education otherwise (i.e. Elective Home Education or alternative provision), are not regularly attending the school where they are a registered pupil or cease attending and/or their whereabouts or destination school is not known. These children can be at significant risk of underachieving or later becoming NEET (not in education, employment or training).

These children are also vulnerable to neglect, abuse, or exploitation from within their family or from individuals they may come across in their day to day lives. These threats can take a variety of different forms, including: sexual, physical and emotional abuse; neglect; exploitation by criminal gangs and organised crime groups, trafficking, on line abuse, sexual exploitation and the influences of extremism leading to radicalisation.

2.2 The Local Authority has other duties and powers to support its work with regard to CME. These include:

- a. Arranging suitable full-time education for permanently excluded pupils from the sixth school day of exclusion
- b. Safeguarding children's welfare, and their duty⁴ to cooperate with other agencies in improving children's well-being, including protection from harm and neglect
- c. Serving notice on parents requiring them to satisfy the local authority that the child is receiving suitable education, when it comes to the Authority's attention that a child might not be receiving such education
- d. Issuing School Attendance Orders (SAOs) to parents who fail to satisfy the local authority that their child is receiving a suitable education, if the Authority deems it is appropriate that the child should attend school
- e. Prosecuting parents who do not comply with an SAO
- f. Prosecuting or issuing Penalty Notices to parents who fail to ensure their school-registered child attends that school regularly; and
- g. Applying to the Family Court for an Education Supervision Order for a child to support them to engage with their education.

3.0 Purpose

3.1 There are certain vulnerable groups who are more likely than others to become children missing education; as follows:

- young people who have committed offences
- children living in women's refuges
- children of homeless families perhaps living in temporary accommodation
- young people who run away or go missing from home or care
- children with long term medical or emotional problems
- looked after children
- children with a Gypsy/Roma/Traveller background
- young carers
- children from transient families
- teenage mothers
- children who are permanently excluded from school
- migrant children whether in families seeking asylum or economic migrants
- children moving out of Independent Schools/Academies/Free Schools
- children whose parent (s) are in the Armed Forces
- children who may be victims of child sexual or criminal exploitation

3.2 The authority is committed to ensuring that:

- All pupils who may be missing from North Yorkshire schools, including Independent Schools, Academies and Free Schools, are located without delay
- Support is given to other Local Authorities to locate missing children who may have moved into North Yorkshire
- Educational provision is secured as soon as possible for those children not registered at a school or educated otherwise
- Use is made of the DfE's central School2School (s2s) database

- Joint reasonable enquiries are made with schools and designated Local Authority staff to locate children who are missing from school as soon as possible
- All children living in North Yorkshire are in receipt of a suitable education in accordance with their age, ability, aptitude and any special educational needs they may have
- All children living in North Yorkshire are safeguarded and their welfare promoted

4.0 Tracking and Monitoring

- 4.1** New guidance was introduced by the DfE, as of September 2016 to ensure LAs and schools have robust procedures in place to prevent children become 'missing'.
- 4.2** North Yorkshire County Council has effective tracking and enquiry systems in place with an appointed named person as a main contact for CME (CME Co-ordinator). The CME Co-ordinator has a dedicated secure e-mail address to which schools, other agencies and the public can make referrals regarding children who they believe are missing.
- 4.3** Practitioners should have due regard to the relevant data protection principles which allow them to share personal information, as provided by the Data Protection Act 2018 and the General Data Protection Regulation (GDPR) to share information effectively.
- 4.4** Data regarding in year admissions and leavers is collected automatically from schools on a daily basis through Group call and is transferred onto the LA's database (Synergy). Daily reports are sent to the CME Co-ordinator when children without a destination school can be identified.
- 4.5** In the case of Independent Schools, including Academies and Free Schools, and any mainstream schools who are not signed up to Group call, returns regarding In Year Leavers and Admissions are required to be sent to the CME Co-ordinator on a weekly basis (see *CME 1 & 3 (Appendix 1 & 2)*).
- 4.6** When a child ceases attending a school and there are concerns regarding their whereabouts, or a destination school is not known, prior to or at the time of deletion (see *Appendix 5 - Grounds for deleting a pupil from the school admission register (DFE Sept 2016)*). Form CME 2 (*Appendix 3*) should be completed and sent to the CME Co-ordinator. The child will then be logged as CME on Synergy.
- 4.7** Schools, the Local Authority (and other agencies where necessary) need to act as soon as possible to make joint reasonable enquiries to establish the whereabouts of the child and establish that educational provision is in place (see paragraph 7.5 to 7.7).
- 4.8** In line with the duty under Section 10 of the Children Act 2004, there are joint working arrangements with services such as the Children and Families Service, Housing, Health, Police, Youth Justice Service, Probation and other local authorities to support this process.
- 4.9** The CME Co-ordinator will maintain information held on Synergy for updating, reporting and review processes.

5.0 Children for whom there are child protection or other serious welfare concerns

5.1 The school's designated safeguarding lead (or their deputy) should be consulted by school staff and the LA's CME Coordinator informed if any of the following apply to a child who may become missing:

- has a Child Protection Plan
- is subject to serious concerns about their health, safety or welfare
- is living in a family where there are concerns about domestic abuse, substance abuse, mental health problems or learning difficulties
- may be in contact with a person who poses a risk of harm to children and young people
- may be involved in commercial sexual exploitation (prostitution)
- is subject to a Care Order
- is Looked After by the Local Authority
- may be the victim of or involved in a crime (including sexual exploitation or criminal exploitation by criminal gangs or organised crime groups)
- may be taken out of the country illegally (e.g. abducted)
- may be taken out of the country for an illegal act (e.g. Forced Marriage, Female Genital Mutilation, Child Trafficking)
- threat of extremism leading to radicalisation

5.2 The Prevent duty – all schools and colleges are subject to a duty under Section 26 of the Counter-Terrorism and Security Act 2015 to have 'due regard to the need to prevent people from being drawn into terrorism.

5.3 The designated safeguarding lead (or their deputy) will immediately contact the Children and Families Service and/or the Police if any of the above apply. The CME Coordinator will check that a referral has been made and if not will alert the relevant agency.

5.4 There are also links with Complex Case Progression meetings, In Fair Access, Missing and Run away from Home or Care, VEMT and MAST to monitor and track vulnerable children and young people and help secure an educational placement once found.

SECTION 2 - When children are 'missing' - have ceased attending school and/or their whereabouts or destination school is not known

The following procedures are for use by the Local Authority, schools and other agencies in circumstances where:

- a child moves from a North Yorkshire school and a destination school has not been identified i.e. the child may be missing from education
- Another Local Authority contacts North Yorkshire County Council to establish if a missing child from their area has moved into North Yorkshire
- A child is referred by a school, another agency or by a member of the public (anonymously or not) because there is reason to believe that a child is not receiving a suitable education

6.0 When a pupil may be missing from a North Yorkshire School

- 6.1** Should a child leave a North Yorkshire school without notice being given by the parents/carers, or without the school being advised by the parents/carers of the new school the child is to attend, the school should immediately contact the parents/carers to establish the whereabouts of the child.
- 6.2** If the parent/carer cannot be contacted immediately and/or there are concerns that the child may be at risk of significant harm, staff should follow the advice at Section 5.0.
- 6.3** If a parent/carer cannot be contacted, in **ALL** circumstances the LA's CME Co-ordinator should be informed. The CME Referral Form (CME 2) is required to be returned to the LA by schools as soon as possible.
- 6.4** On receipt of information from the school the CME Co-ordinator will log the child as CME on Synergy. This will ensure that a clear record is maintained of children who may be missing education in order to highlight those cases where continued tracking and monitoring is necessary
- 6.5** The CME Co-ordinator and the school will work in partnership to make joint reasonable enquiries as to the whereabouts of the child without delay.
- 6.6** Enquiries by schools can include, for example, telephoning any numbers held on record, or making a home visit to the last known address. It can also include making enquiries with pupils and parents who are friends or relatives of the missing child.
- 6.7** Where reasonably possible, schools and colleges should hold more than one emergency contact number for each pupil or student. This goes beyond the legal minimum in the DfE School Attendance guidance but gives the school additional options to make contact with a responsible adult when a child missing education is also identified as a welfare and/or safeguarding concern.
- 6.8** Enquiries by the LA can also include checking databases within and outside the Local Authority. This can include other LAs or liaising with safeguarding partners such as Children and Families, Health, Police and Housing, Military Welfare Services, Youth Justice, Probation, Benefits, the UK Visas and Immigration, Immigration Enforcement and the Border Force and Voluntary, Charity, Social Enterprise, Faith Based Organisations and Private Sectors.
- 6.9** If no significant risk of harm has been identified, Early Help may become involved if contact at the last known address is required. Ongoing support can be offered to the family if they are still in the North Yorkshire area and consent for further intervention is given.
- 6.10** The Police can be contacted to carry out a safe and well check if the child is known to be in the area but has not been seen.
- 6.11** Where all reasonable enquiries have been made, and the child has not been located, a referral will be made to the LA's Attendance and Enforcement Officers for a Multi Agency Risk Assessment to be completed which will be stored on Synergy (*Appendix 4*).

- 6.12** The relevant manager from Early Help and the CME Coordinator/Attendance and Enforcement Officers will make a joint agreement with regard to when it is appropriate to close active enquiries in the event of a child not being found.
- 6.13** If there have become any significant concerns at any time during the process the Police and/or NYCC Children and Families will be notified. Where there is a concern relating to the VEMT risk categories i.e. Vulnerable, Exploited, Missing or Trafficked a referral to the VEMT Practitioner Group (VPG) may be made or the Missing and Run away from Home or Care Group (MRHC) or referred into MAST where appropriate, prior to closure of the case.

7.0 Removal from roll and use of the DfE schools2schools site

- 7.1** The procedure in Section 10 of this document should be followed if a child leaves a North Yorkshire school in order to be Electively Home Educated by his/her parents/carers or is admitted to an Independent School or Section 12 if a school outside of England.
- 7.2** Children missing should not normally be removed from the school roll until they have been continuously absent for at least 20 school days **and** both the school and the LA have made joint reasonable enquiries to locate them. However, in exceptional circumstances, a pupil may be removed from roll at an earlier date. (*see Annex A - Grounds for deleting a pupil from the school admission register (DFE Sept 2016)*)
- 7.3** The DfE maintains a central secure internet site for the transfer of information from School to School (s2s) from the Common Transfer File (CTF) when a child moves school. This provides a facility for secure messaging between Local Authorities which can be used for targeted messages about specific children who may be missing.
- 7.4** Where a pupil has been missing from a school for 20 school days and joint reasonable enquiries between the school and the LA have failed to locate the child, the school should create a "lost pupil" Common Transfer File (CTF) with XXXXXXXX as the destination. This CTF should be immediately uploaded onto the DfE s2s secure site where it will be held in the Lost Pupil Database. Appropriate use of the secure messaging service to make enquiries of other Local Authorities can be made.

All confidential Child Protection files for children who are missing from a school should be retained by the school until the child's 25th birthday.

- 7.5** Should a North Yorkshire school, which has sent a missing child CTF to the Lost Pupil Database, be contacted by a school at which the child has been subsequently registered, the new school should request that the previous school downloads the original CTF from the Lost Pupil Database on their behalf. The North Yorkshire school should then contact the LA's CME Co-ordinator to advise that the pupil has been found, passing on the new school details (including DfE School Number) and a request that the pupil is removed from the CME database.
- 7.6** If a child is removed from a school roll, without meeting the appropriate Grounds set out in the Education (Pupil Registration) (England) Regulations 2006, then the LA will intervene, as appropriate to the situation, until the child is re-registered at the same school, registered at another school or deemed to be suitably educated otherwise.

8.0 When a pupil, who may have been missing from a school in another area, registers at a North Yorkshire School

- 8.1** If the parents/carers of a pupil from an unknown source school apply for admission to a North Yorkshire school, the North Yorkshire school should initially make reasonable attempts to identify the source school.
- 8.2** Where the source school cannot be identified they should then contact the CME Co-ordinator and request that a search be made of s2s database for a matching record using names, akas, former names, dates of birth and gender in order to locate the CTF. Once the CTF has been located the file should be downloaded and sent to the new North Yorkshire School.
- 8.3** The CME Co-ordinator should then contact the previous school/LA to advise that the pupil is now attending a school in North Yorkshire and request that any other documentation is forwarded.

9.0 When the LA is informed of a child missing from another local authority

- 9.1** When another LA contacts North Yorkshire County Council to assist them in locating a child, all such enquiries should be forwarded to the CME Co-ordinator who will initially check Synergy, to establish if the pupil has been admitted to a North Yorkshire school.
- 9.2** Enquiry from another LA & address given for child - Where an address has been given for the child and the child has not been admitted to a North Yorkshire school, the CME Co-ordinator will make a notification to the Prevention Service to request that reasonable enquiries be made to establish if the child has moved into North Yorkshire.
- 9.3** If the child is not located at the given address or any other address, then the CME Co-ordinator should be informed who will then inform the enquiring LA that the child has not been located.
- 9.4** Enquiry from another LA and no address given - Where an address has not been given for the child and the child has not been admitted to a North Yorkshire school, the CME Co-ordinator will contact the enquiring LA to inform them.
- 9.5** Children from another LA who are traced - If the child is traced the enquiring LA will be informed by the CME Co-ordinator.
- 9.6** If a child is traced to North Yorkshire, and is not attending school or receiving a suitable education otherwise, the child is logged as CME on Synergy.
- 9.7** Dependant on level of need, support can be obtained from Admissions, Inclusion and the SEND Team with regard to securing an appropriate educational provision as soon as possible.
- 9.8** With the consent of the family, ongoing support for the child to access a school can also be offered by Early Help. The child's name will be added to the appropriate database (EHM) and liaison maintained with CME Co-ordinator.

- 9.9** Where there are ongoing concerns regarding a child accessing their education, the Attendance and Enforcement Officers will be notified to consider commencing the procedure toward a School Attendance Order and/or an Education Supervision Order.
- 9.10** The CME Co-ordinator will track the progress of the case, and will only remove the child as CME on Synergy when the child is confirmed as attending a North Yorkshire school, the CTF file has been transferred, or, it is confirmed that the child is receiving a suitable education other than at school.
- 10.0 When a child leaves a Maintained North Yorkshire school to be educated outside of the Maintained Sector**
- 10.1** If a parent/carer informs a North Yorkshire Maintained school, in writing, that they are removing their child in order to Electively Home Educate (EHE) , or attend an Independent School, the school should inform the LA prior to removing the child from the school roll.
- 10.2** In the case of a parent wishing to Electively Home Educate their child, schools should forward the written confirmation from the parent, together with the relevant documentation, to the Children and Families Service with a notification for Early Help in order to follow the LA's EHE Pathway. (*See CYPSinfo - Elective Home Education*)
- 10.3** The CTF should be sent to the DfE s2s Database using MMMMMMM as a destination in order that it goes onto the database of pupils who have moved outside of the maintained system.
- 10.4** An electively home educated child should be in receipt of a suitable education in accordance with their age, ability, aptitude and any special educational needs they may have. If a child has an EHCP which names a school, but the parent has chosen to home educate the child, the Local Authority must be satisfied that the education provided is suitable and will review the plan annually. If there become concerns, in the first instance, the LA's Equalities Advisor should be notified.
- 10.5** If the Advisor is not satisfied following a questionnaire being requested/returned, the LA's Attendance and Enforcement Officers should be notified to consider commencing the procedure toward a School Attendance Order. (*See CYPSinfo – School Attendance & Elective Home Education*)
- 10.6** Where the child is to attend an Independent School, the maintained school should seek the name of the Independent School from parents and contact the school to ensure the child has commenced attending. If, within 2 weeks, no confirmation is received, the procedure should be followed when a pupil may be missing from a North Yorkshire School (see Section 7).
- 11.0 When a child from the Independent Sector, including Academies and Free Schools may be missing**
- 11.1** If a child leaves an Independent School and a destination school has not been identified, i.e. the child may be missing, then the Independent School will inform the LA's CME Co-ordinator (and/or forward Form CME 2), who will make joint reasonable enquiries with the Independent School in attempting to locate the child (*Section 7*).

12.0 When a child moves outside of England

- 12.1** It is our duty, whenever possible, to confirm that a child who has left a North Yorkshire school has arrived at a new school safely. When a child moves outside of England, the school the child is leaving should always attempt to obtain both a forwarding address for the child and the name and address of the child's new school.
- 12.2** With a new school place arranged - When a new school is arranged, the North Yorkshire School should contact the new school to confirm the commencement date and arrival of the child.
- 12.3** Without a school place arranged - If a destination school is not known, it is important that contact details for the family are left with the school and communication is maintained in order to confirm a destination school when arranged.
- 12.4** If contact with parents is not successful, a Risk Assessment will be completed by the Attendance and Enforcement Officers with information gained from the Headteacher of the originating school. This will be with particular reference to any welfare concerns there may be regarding the family. The Risk Assessment will be filed on Synergy.

13.0 Contact Details:

Any concerns about children missing education should be referred to:

Julie Hodges: Children Missing Education (CME) Co-ordinator
Tel: 01609 532477
Email: cme.coordinator@northyorks.gov.uk

For advice:

Julie Parrish: Attendance and Enforcement Officer
Tel: 01609 798013
E-mail: Julie.Parrish@northyorks.gov.uk

Kate Flinton: Attendance and Enforcement Officer
Tel: 01609 797232
E-mail: Kate.Flinton@northyorks.gov.uk (East Coast and Ryedale)

or a Manager from Early Help below:

East (Scarborough, Filey, Ryedale, Whitby) – Tel: 01609 534852

West (West (Harrogate, Knaresborough, Ripon, Craven) – Tel: 01609 534842

Central (Selby, Hambleton, Richmondshire) – Tel: 01609 534829

For further information see the CYPInfo or NYCC Website

Appendix 3

CME 2 - Referral to Children Missing Education Coordinator

To be used immediately where there has been 10 days unauthorised absence/no response by parent/carer to enquiries made/a destination school is not known and/or there are welfare concerns regarding the child.

Name of School:	
Name of Referrer:	
Date of Referral:	
Name of Pupil:	
Date of Birth:	
UPN No. (if Known):	
Gender:	
Ethnicity:	

Date last attended school:	
Name of parent(s) /carer(s):	
Last known home address:	
All known contact numbers:	
Sibling details and school:	

Initial Action Checklist

Actions taken:	dates:	Person Responsible:	
First Day Contact			
Telephone calls to all contact details held			
Letter to parent/carers last known address			
Contact with other schools with siblings			
Enquiries made with friends of the pupil in the school and their family			
Is the status of the child/young person: (please tick those that are appropriate)			
Looked After		Child in Need	
Child Protection		CAF	
Refugee		Traveller/Gypsy/Roma	
Temporary Accommodation		Other agencies involved	
Armed Forces			

Any other relevant information:

If there is a significant risk of harm regarding a child, then the school's Designated Person for Child Protection should be informed and contact made with the CME Coordinator for the situation to be logged and action taken urgently.

Please email this referral to Julie Hodges (Children Missing Education Coordinator) at:-

CME.Coordinator@northyorks.gov.uk

Julie.Hodges@northyorks.gov.uk

Appendix 4

North Yorkshire County Council

Children Missing from Education – Multi Agency Risk Assessment

Date Received by CME Co-ordinator	
Name	
DOB	
Previous School	
Date taken off roll	
Parents Name	
Contact numbers/email address	
Last known address	
Contact with Family	
Contact with School	
Information from CME Co-ordinator	
Children & Families Service	
MEA	
IDAS	
Housing/Benefits Agency	
Health	

Police	
Military Welfare/MOD/CEAS	
Other agency	
Other LA	
Outcome and other notes	
Signed by Attendance & Enforcement Officer	

Appendix 5 – grounds for deletion from roll

	Grounds for deleting a pupil of compulsory school age from the school admission register set out in the Education (Pupil Registration) (England) Regulations 2006, as amended
1	8(1)(a) - where the pupil is registered at the school in accordance with the requirements of a school attendance order, that another school is substituted by the local authority for that named in the order or the order is revoked by the local authority on the ground that arrangements have been made for the child to receive efficient full-time education suitable to his age, ability and aptitude otherwise than at school.
2	8(1)(b) - except where it has been agreed by the proprietor that the pupil should be registered at more than one school, in a case not falling within sub-paragraph (a) or regulation 9, that he has been registered as a pupil at another school.
3	8(1)(c) - where a pupil is registered at more than one school, and in a case not falling within sub-paragraph (j) or (m) or regulation 9, that he has ceased to attend the school and the proprietor of any other school at which he is registered has given consent to the deletion.
4	8(1)(d) - in a case not falling within sub-paragraph (a) of this paragraph, that he has ceased to attend the school and the proprietor has received written notification from the parent that the pupil is receiving education otherwise than at school.
5	8(1)(e) - except in the case of a boarder, that he has ceased to attend the school and no longer ordinarily resides at a place which is a reasonable distance from the school at which he is registered.
6	8(1)(f) - in the case of a pupil granted leave of absence in accordance with regulation 7(1A), that — (i) the pupil has failed to attend the school within the ten school days immediately following the expiry of the period for which such leave was granted; (ii) the proprietor does not have reasonable grounds to believe that the pupil is unable to attend the school by reason of sickness or any unavoidable cause; and (iii) the proprietor and the local authority have failed, after jointly making reasonable enquiries, to ascertain where the pupil is.
7	8(1)(g) - that he is certified by the school medical officer as unlikely to be in a fit state of health to attend school before ceasing to be of compulsory school age, and neither he nor his parent has indicated to the school the intention to continue to attend the school after ceasing to be of compulsory school age.
8	8(1)(h) - that he has been continuously absent from the school for a period of not less than twenty school days and — (i) at no time was his absence during that period authorised by the proprietor in accordance with regulation 6(2);

	<p>(ii) the proprietor does not have reasonable grounds to believe that the pupil is unable to attend the school by reason of sickness or any unavoidable cause; and</p> <p>(iii) the proprietor of the school and the local authority have failed, after jointly making reasonable enquiries, to ascertain where the pupil is.</p>
9	8(1)(i) - that he is detained in pursuance of a final order made by a court or of an order of recall made by a court or the Secretary of State, that order being for a period of not less than four months, and the proprietor does not have reasonable grounds to believe that the pupil will return to the school at the end of that period.
10	8(1)(j) - that the pupil has died.
11	8(1)(k) - that the pupil will cease to be of compulsory school age before the school next meets and— (i) the relevant person has indicated that the pupil will cease to attend the school; or (ii) the pupil does not meet the academic entry requirements for admission to the school's sixth form.
12	8(1)(l) - in the case of a pupil at a school other than a maintained school, an Academy, a city technology college or a city college for the technology of the arts, that he has ceased to be a pupil of the school.
13	8(1)(m) - that he has been permanently excluded from the school.
14	8(1)(n) - where the pupil has been admitted to the school to receive nursery education, that he has not on completing such education transferred to a reception, or higher, class at the school.
15	8(1)(o) where— (i) the pupil is a boarder at a maintained school or an Academy; (ii) charges for board and lodging are payable by the parent of the pupil; and (iii) those charges remain unpaid by the pupil's parent at the end of the school term to which they relate.

Appendix 1

Legislation:

Education Act 1996

Education and Inspections Act 2006

Education (Pupil Registration) (England) Regulations 2006

Education (Pupil Registration) (Amendment) (England) Regulations 2016

Children Act 1989 & 2004

Counter Terrorism and Security Act (2015)

Statutory guidance:

Working Together to Safeguard Children (DfE July 2018)

Keeping children safe in education (DfE September 2018)

Children missing education (DfE Sept 2016)

School attendance (DfE Sept 2018)

Statutory guidance on children who run away or go missing from home or care (DfE Jan 2014)